

**John Smith**  
Certified Massage Therapist  
1234 Main Street  
My Town, USA 12345  
(123) 444-5555  
myname@myabmp.com

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April 2, 2007

Dr. Joe Doe  
Doe Chiropractic Offices  
1122 Main Street  
This Town, USA 12345

Dear Dr. Doe:

This community is fortunate to have a chiropractic clinic with such an outstanding reputation within its boundaries. I often hear about the quality of care and patient service that you and your staff provide.

I am a recent graduate of a massage and bodywork certificate program. While in training, I was drawn to the orthopedic aspect of bodywork so much that I have taken several other courses to support a client with soft tissue injuries and pain relief. My educational experience is detailed in my attached resume. I feel that making my massage services available as a follow-up to your chiropractic treatments would be very beneficial to your patients.

I appreciate the time you've taken to read and consider my resume. I will follow up with you next week to discuss with you the possibility of my employment within your practice. My current schedule allows me to begin work by May 1<sup>st</sup>.

Respectfully,

*John Smith*